

# MINUTES

CITY OF FORT COLLINS • BOARDS AND COMMISSIONS



## HUMAN RELATIONS COMMISSION

November 10, 2022, 5:30-7:30pm

### CALL TO ORDER

- The meeting was called to order at 5:33 pm by Chair Beth Jaeger.

### ROLL CALL

- Present: Beth Jaeger Coronda Ziegler  
Barb Kistler Fabiola Pascual Luna  
Kyle Teramoto  
Oscar Felix
- Staff Present: Melanie Clark
- Absent: Masood Ahmad Phil Walker Torin Kaletsky
- Public Participation: [None]

### MEETING PRIORITIES

1. General updates
2. Selection of HRC awardees
3. Finalization of 2023 work plan, to be shared with Emily Frances and Aaron Guin for their feedback prior to submission to City Clerk's office

### GENERAL UPDATES

- Minutes from 10.13.22 – motion to approve by Coronda; seconded by Kyle  
Approved unanimously
- Beth gave a budget update stating that we should have approximately \$500 left after program expenses; Beth asked Rachael who will be responsible for the HRC award

translations which came in at \$650 which was not budgeted for. Rachael said she would check into it.

## **HUMAN RELATIONS AWARDS SELECTION**

- Beth reported that we have 44 nominations – most ever! Final selections will be made at tonight’s meeting
- Beth displayed selection criteria on a flipchart at the front of the room
- Order of selection: Youth, Individual, Organization, Public Service Personnel
- Final recipients:
  - Youth: Olivia Christensen
  - Individual: #1) Queen Johnson #2) Janet Krech (note that two individuals were selected given the number and quality of the nominees)
  - Organization: #1) Heart of the Rockies Church #2) 8<sup>th</sup> Judicial District (note that two organizations were selected given the number and quality of nominees)
  - Public Service: Rabbi Gorelick
- Note: all selections were approved unanimously
- Follow-on discussion:
  - Get clearer next year in the description of the categories and what constitutes “individual” vs. “public service”
  - Include “outside scope” in next year’s nomination request – i.e., how does the nominee’s contributions extend beyond their “regular job duties/responsibilities”
  - Beth will send emails to all award recipients, nominators, finalists notifying them of their award status
- Award presenters:
  - Kyle – will speak to history of award
  - Oscar – will present to 8<sup>th</sup> District
  - Barb – will present to Heart of the Rockies
  - Coronda – will present to Janet Krech
  - Fabiola – will present to Rabbi Gorelick
  - Phil – will present to Olivia Christensen
  - Masood – will present to Queen Johnson
- Awards rehearsal scheduled for Tuesday, November 29 from 5:30-6:30 – ZOOM
- Melanie will check with Claudia and Rachel to see if they can join the rehearsal
- Barb will create intro comments for Emily Frances
- Beth gave a shoutout to Kyle for doing so much work on the zip file – thanks!
- Beth announced that the program will be recorded and posted on our website
- Beth announced that Vicki Vennell will be the official photographer for the event
- Melanie announced that she has ordered food from “Get Plattered”
- Beth and Barb will send “remarks” to Jeni Arndt and Emily Francis that they will share at the event
- Beth asked that all HRC members arrive by 3:30 to greet and meet folks

- Beth stated that introductions should be 1-2 minutes maximum
- Kyle announced that the paintings have arrived and he will keep them until the event
- Beth announced that dress is business casual

## **HRC 2023 WORK PLAN**

- Beth and Barb met with Aaron Guin, our newly assigned legal liaison from the City Attorney's Office, to introduce him to the HRC team and our work
- Aaron reviewed the HRC's draft Work Plan and recommended we remove the words "take action" as we are an advisory board
- Kyle stated that he would be glad to recommend updates to the website language and forward on to the folks at the City who have access to the system as he cannot access it, per City protocol
- Kyle made a motion to approve Work Plan language, Phil seconded. Passed 6-0.
- Beth and Barb will send final Work Plan draft to Aaron, Claudia and Emily for final review

## **ANNOUNCEMENTS**

- Melanie relayed that communication with Council in July about HRC awards was great – thanks! She asked that as events get closer in time to be sure and review if event times change, and make sure we convey that to Melanie and Sarah Kane, Executive Assistant to City Manager's Office. She said that a "communications manual" is being created to help us with communication protocols, and she'll get that to us when it's finished.
- Oscar – announced he is moving to San Diego and will need to resign from the HRC. He will be missed!
- Barb suggested that the "Equity Collective" event be moved to the first or second week of February (vs. January).
- Fabiola reported that the "Bias" session evals showed good feedback – with all respondents saying the session "met and/or exceeded" expectations. A total of 34 folks attended this session. Other topic folks would like to see: "addressing microaggressions." We addressed the "no show" rate concern and stated that this is an on-going problem with other events around town as well. It was decided that moving forward we should run just one session of each training.
- Barb gave quick update on Human Library planning which is coming along well.
- Coronda agreed to be a "Book" – thanks!
- Beth thanked the team for their thoughtfulness and mindfulness in selecting the Awards finalists.
- No meeting on December 8<sup>th</sup>! Next meeting is Jan. 12, 2023

## **ADJOURNMENT**

- Oscar made a motion to adjourn the meeting, seconded by Kyle. It passed 6-0 and Beth closed the meeting at 7:30pm.