



City Manager's Office

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MEMORANDUM

Date: May 12, 2023

To: Mayor and City Council

From: Ginny Sawyer, Policy and Project Manager

Anissa Hollingshead, City Clerk

Thru: Kelly DiMartino, City Manager

RE: Work Session Summary – May 9, 2023 Potential charter Amendments

Mayor Pro Tem Francis and Councilmembers Canonico, Pignataro, Peel, Gutowsky, and Ohlson were present.

Staff provided a high-level overview on 4 potential Charter Amendments:

- Referendum Process Clean-Up
- Ordinance Publication Requirements
- Computation of Time Provision
- Residency Requirements

Council has already referred a measure addressing Candidate Qualifications to the November 2023 ballot.

Discussion included:

- Further description of the contradictions or vague language within the Charter that could be remedied.
- Clarification on Residency Requirements that staff would bring forward code language mirroring the Charter so that no immediate change would occur and any future changes would require a Council decision.
- A look forward to future election specifics including:
 - 2024 will be a Presidential election year and it will be costly to add measures to the coordinated ballot.
 - 2025 will be the first ballot with ranked choice voting.
 - In a coordinated ballot, the City cannot collect the same detail of voter turnout data that was possible with a City only election.
- Overall Council was supportive of considering all Charter Amendments with a preference that staff do some prioritization.

Next Steps:

- Staff will work on ballot language and referral schedule.
- Draft language will be brought to the July 25, 2023 Council work session.



Community Development & Neighborhood Services

Planning & Development Services

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Fort Collins, CO 80522.0580




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MEMORANDUM

Date: May 11, 2023

To: Mayor Arndt and City Councilmembers

Through: Kelly DiMartino, City Manager ^{DS} 
Tyler Marr, Deputy City Manager ^{DS} 
Caryn Champine, Director of Planning, Development, and Transportation
Paul Sizemore, Director of Community Development and Neighborhood Services ^{DS} 

From: Marcy Yoder, Neighborhood Services ^{DS}  Manager
Meaghan Overton, Housing Manager
Megan Valliere, Graduate Management Assistant

Re: May 9, 2023 Work Session Summary – Occupancy Regulations

The primary purpose of the May 9 work session was to receive Council guidance on potential changes to the City's occupancy regulations. The work session included an overview of existing conditions, policy analysis completed to date, and a summary of community engagement. Key policy topics for this work session included 1) the current family definition used in the City's occupancy regulations; 2) the maximum number of occupants in a home; and 3) the City's current extra occupancy process. Staff also sought Council direction on the timeline for future community engagement. The staff presentation was provided by Caryn Champine, Marcy Yoder, Meaghan Overton, and Megan Valliere. Mayor Arndt was absent; all other Councilmembers were in attendance.

Summary of Feedback

Overall, staff heard support from most Councilmembers to continue working on the City's occupancy regulations, and to engage with community members about potential occupancy ordinance revisions in the summer and fall of this year. Specific feedback is summarized below:

- Council indicated support for continuing to regulate occupancy. Several Councilmembers discussed the benefits of limits on occupancy.
- Most Councilmembers indicated support for removing "family" from the definition and enforcement of the occupancy ordinance.
- There was a range of opinions about how to regulate the maximum number of occupants in a dwelling. Councilmembers discussed regulating by the number of bedrooms and the number of adults. Most Councilmembers indicated that they wanted to review additional potential options, particularly those that were identified as potential solutions by community members.
- Specific implications Council was concerned about included impacts to multi-generational families and overcrowding of homes with many bedrooms.
- Several Councilmembers supported changes to the City's extra occupancy regulations that could create an administrative permit process (rather than a land use approval).
- Councilmembers requested additional research and data including:

- Information about the impact of occupancy changes in communities that have modified their regulations recently (Denver and cities in Iowa and Oregon were mentioned)
- Updated market research where possible
- A heat map of the geographic distribution of occupancy complaints and founded violations
- Updates on the implementation of the Public Nuisance Ordinance

Clarifications

Councilmembers discussed several scenarios under the current occupancy regulations that are/are not permitted. Staff would like to clarify scenarios related to single parents (i.e., an adult and their dependents). The current occupancy regulations specifically state that two adults and their dependents may live together in a single dwelling unit. This was incorrect in the AIS materials. Additional scenarios are outlined below:

Allowable scenarios:	Unallowable scenarios:
<ul style="list-style-type: none">• Two adults and their dependents, plus one additional occupant• A family of any size and configuration, plus one additional occupant	<ul style="list-style-type: none">• Two adults and their dependents, plus an adult and their dependents (i.e., three single parents)• Two adults and their dependents, plus two additional occupants• A family of any size and configuration, plus an adult and their dependents (i.e., a single parent)• A family of any size and configuration, plus two additional occupants

Next Steps

- Councilmembers supported pausing work on occupancy pending the outcome of a petition that could impact next steps with this work. The deadline for petition signatures is June 27.
- Staff will plan to re-assess the scope and content of public engagement in late June/early July, after the outcome of the petition process is known.
- As additional research and data is completed, staff will inform Council via memorandum.




Water Utilities
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MEMORANDUM

Date: May 18, 2023

To: Mayor and City Councilmembers

Through: Kelly DiMartino, City Manager ^{DS}
Kendall Minor, Utilities Executive Director 

From: Jason Graham, Director of Water Utilities

Re: May 9, 2023 Work Session Summary Fort Collins Water Storage Overview

Summary

The purpose of the presentation was to provide information and facilitate a discussion on current and future water storage challenges for the Fort Collins community. Mayor Arndt was absent; all other Councilmembers were in attendance. Staff requested direction on the level of engagement going forward with Northern Water regarding the Northern Integrated Supply Project (NISP).

Option One – Do Council members agree with City staff further engaging with Northern Water on NISP and its mitigation projects to continue alignment with city environmental and river goals?

Option Two – In addition to option one; do Councilmembers agree with City staff negotiation with Northern Water on additional potential collaborative agreements related to NISP, the City's water storage challenges, and the City's environmental and river goals?

Discussion

City Council was engaged in the discussion and asked a variety of questions. Councilmembers Pignataro, Francis, and Ohlson asked questions related to permitting for both NISP and the Halligan Water Supply Project. All Councilmembers asked questions related to water storage and service to the entire Fort Collins community including areas not served by the City of Fort Collins Water Utility. Council discussed the previously adopted formal opposition to NISP and noted it provided support for remaining at the table to support environmental and river goals. As such, there was full support to move forward with option one and mixed support for option two.

Follow-Up Items

- Council requested information on the rate at which Glade Reservoir would complete its initial fill.
- For slide 8, a question was asked regarding the correlation between location on the I-25 corridor with the levels of water storage per community.
- Council requested information detailing the expected need for additional water storage, beyond what Halligan will provide, and what options could be available to meet those anticipated needs.