



Fort Collins Utilities – Customer  
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## MEMORANDUM

**Date:** April 30, 2024

**To:** Mayor and City Councilmembers <sup>DS</sup>  
**Through:** Kelly DiMartino, City Manager <sup>DS</sup>  
Tyler Marr, Deputy City Manager  
Jacob Castillo, Chief Sustainability Officer

**From:** Brian Tholl, Energy Services Manager <sup>DS</sup>  
Katherine Bailey, Program Manager <sup>KB</sup>

**Subject:** April 23, 2024 Work Session Summary: Building Performance Standards (BPS)

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### BOTTOM LINE

The purpose of this memo is to document the summary of discussions during the April 23, 2024 Work Session. All Councilmembers were present and Councilmember Pignataro joined remotely. A BPS policy aims to reduce energy use in commercial and multi-family buildings in alignment with Our Climate Future (OCF) and supports the adopted Council priority to reduce climate pollution and air pollution through best practices, emphasizing electrification.

### DISCUSSION SUMMARY

The majority of Councilmembers expressed general support for the policy. They requested more information on topics related to the BPS recommendations and expressed interest in further discussion.

Questions and subsequent discussion included:

- The role of policy adoption within the City strategy of reducing climate and air pollution
  - Understanding current participation in the C-PACE (Commercial Property Assessed Clean Energy) financial program
  - The impacts of BPS in other jurisdictions
  - Clarification of proposed covered buildings including single-family residential, townhomes, row homes, condos, and industrial properties
  - Relationship of BPS to existing building energy and water scoring reporting policy (§ 12-203 of Municipal Code)
  - Potential for compliance waivers for vacant buildings and other unique circumstances
  - Small building pathway including extended timeline and lower performance targets
  - Timeframe for adoption and implementation
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CC: Gretchen Stanford, Utilities Deputy Director

Travis Storin, Chief Financial Officer

- Contributing community members and organizations on policy Task Force and Technical Committee

In addition, Councilmembers requested more information on the following topics for the next discussion:

- What specific support will be available to help building owners identify opportunities to use less energy?
- What resources will be available to prevent rents from increasing significantly resulting from a BPS policy?
- What type of engagement is planned to ensure building owners of covered buildings will hear about, and understand, adopted requirements?
- What type of resources will be needed to implement and administer the policy?
- Provide more specifics on which environmental groups were engaged, and when, along with departments represented during City staff engagement. (See attachments 1 and 2.)

## **NEXT STEPS**

- Revisit BPS topic in a future Work Session (tentatively scheduled for June 11, 2024) to provide additional background on Council questions and feedback.
- Councilmembers requested additional information on cadence of updates on progress and challenges toward meeting OCF goals.
  - A memo including the 2022 community inventory, progress to goals, and updated Council Roadmap will be provided by Q3 2024.
- Provide additional information on City staff and environmental groups engaged (see attachments 1 and 2).

## **ATTACHMENTS**

- Attachment 1: List of engaged environmental groups and engaged City of Fort Collins Environmental Services staff, list of internal Task Force members and department
- Attachment 2: Organizational Chart

## **Attachment 1: List of engaged environmental groups and City of Fort Collins Environmental Services staff**

The purpose of this document is to provide more specifics on which environmental groups  
Utilities engaged, and when, along with departments represented during City staff engagement.

### **Environmental groups and dates engaged:**

- March – November 2023: Sustainable Living Association, representation on BPS Task Force
- Oct.19, 2023 and Nov.14, 2023: 350
- October 2023: One-on-one with Diego Lopez of Northern Colorado Clean Cities Coalition, Save Energy Coalition
- October 2023: One-on-one with Scott Simmons of The Climate Reality Project, Northern Colorado Chapter
- Nov. 16, 2023: Citizens' Climate Lobby
- Nov. 17, 2023: Fort Collins Sustainability Group
- Dec. 12, 2023: The Climate Reality Project, Northern Colorado Chapter
- Jan. 8, 2024: Our Climate Future - Climate Equity Committee
- March 6, 2024: 350 (leading other interested environmental groups)
- March 27, 2024: Northern Colorado Renewable Energy Society

### **Environmental Services staff supporting BPS development:**

*Please find additional context in Attachment 2*

- Jacob Castillo, Chief Sustainability Officer
  - BPS Executive Sponsor
- Amy King, Director, Environmental Sustainability
  - BPS Strategic Leadership Team
- Honore Depew, Senior Manager, Environmental Sustainability
  - BPS Strategic Leadership Team
- Megan DeMasters, Manager, Environmental Sustainability
  - Supports BPS in City buildings
- Emily Olivo, Lead Specialist, Environmental Sustainability
  - BPS Internal Content Experts Team (OCF Core)
- Caroline Mitchell, Lead Specialist, Environmental Sustainability
  - BPS Internal Content Experts Team (OCF Core)
- Katy McLaren, Lead Climate Specialist, Environmental Sustainability
  - BPS Internal Content Experts Team (OCF Lead)
- Cassie Archuleta, Lead Specialist, Environmental Sustainability
  - BPS Internal Content Experts Team (OCF Core)
- Adelle McDaniel, Data Analyst, Environmental Sustainability
  - BPS Internal Content Experts Team (OCF Lead and Internal Task Force)

**Internal Task Force and Departments:**

Clay Frickey, City Planning (formerly Economic Health Office)

Cyril Vidergar, City Attorney's Office

John Phelan, Utilities Customer Connections (retired)

Claudia Menendez, City Equity Office

Brian Tholl, Utilities Customer Connections

Adelle McDaniel, Environmental Services

David Suckling, Utilities Customer Connections

Sue Beck-Ferkiss, Social Sustainability

Meaghan Overton, Social Sustainability

Brad Smith, Utilities Customer Connections

Stu Reeve, Operation Services

David Pritchett, Operation Services

Ashley Kailburn, Economic Health Office

Stephanie Crecca, Utilities Customer Connections

Kellie Gorman, Utilities Customer Connections

Honora Thompson, Utilities Customer Connections

Max Duggan, Utilities Customer Connections

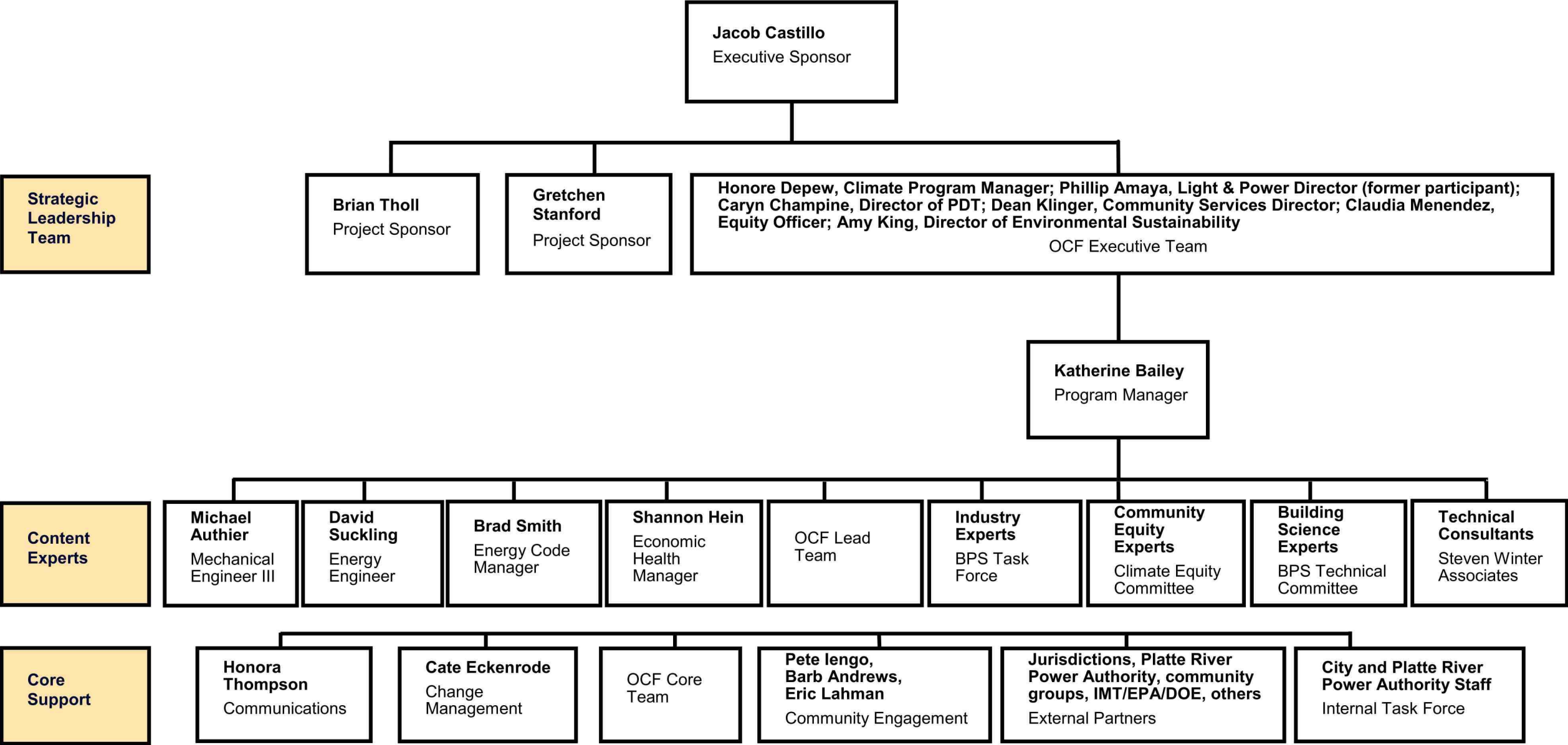
Pete Iengo, Utilities Customer Connections

Heather Young, Utilities Customer Connections

Madelene Shehan, City Attorney's Office

Alaina Hawley, Distributed Energy Solutions (Platte River Power Authority)

Figure 2: Organizational Chart










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## MEMORANDUM

Date: May 2, 2024  
To: Mayor and City Councilmembers <sup>DS</sup>   
Through: Kelly DiMartino, City Manager  
Tyler Marr, Deputy City Manager <sup>DS</sup>  
From: Travis Storin, Chief Financial Officer <sup>DS</sup>   
Ginny Sawyer, Project & Policy Manager <sup>DS</sup>   
Subject: Work Session Summary, April 23, 2024 – Tax Renewals

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### BOTTOM LINE

The purpose of this memo is to document the summary of the discussion during the April 23, 2024 Work Session. All Councilmembers were present.

Staff provided context on current tax rates and the updates provided to the Council Finance Committee. Significant updates included recommendations to extend the Street Maintenance Program tax to either 20 years or in perpetuity and to push the Capital Improvement tax to 2025 in order to allow more time for project development and community input and outreach.

### DISCUSSION SUMMARY

There was overall support for both seeking a 20-year term on the Street maintenance Program tax and pushing the Capital Improvement tax to 2025.

Other discussion covered project development and timelines going forward.

### NEXT STEPS

Based on the discussion, staff has scheduled the Street Maintenance Program ballot referral for July 16, 2024. Staff will review project "readiness" and the 6-month calendar to determine if a work session would be valuable on June 11, 2024.

### FOLLOW-UP ITEMS

There was some discussion about the limits on City staff activities once a tax measure has been presented for placement on the ballot under the Fair Campaign Practices Act. It was noted that staff is generally limited to responding to questions and requests rather than reaching out to share information, and that staff will be prepared to provide or present factual information to those requesting it.